

ELKHART COUNTY GOVERNMENT

2023 HOLIDAY SCHEDULE

The County Commissioners adopt a holiday schedule each year. Holidays are recognized as special days and normal office operations are suspended. New Employees may receive this benefit as soon as their employment begins.

Full time employees receive one (1) day's pay based on their regularly scheduled work hours for each holiday. Regular part time employees receive up to four (4) hours pay for each holiday. This is provided the employee works or is on an approved paid leave the scheduled day before and after the holiday. Employees who work on the holiday will receive any eligible holiday pay in addition to pay for their normal work day, or will be granted an additional day off in the same pay period.

Floating holidays allow employees to recognize varying holidays of significance to the individual. They may be taken at any time with approval of a supervisor. However, holidays, including floating holidays, may not count towards an employee's notice period.

New Year's Holiday	Monday, January 2 (observed)
Martin Luther King, Jr. Day	Monday, January 16
Good Friday	Friday, April 7
Memorial Day	Monday, May 29
Independence Day	Tuesday, July 4
Labor Day	Monday, September 4
Veteran's Day	Friday, November 10 (observed)
Thanksgiving Holiday	Thursday, November 23 Friday, November 24
Christmas	Monday, December 25

10 Paid Holidays + 3 Floating Holiday

Adopted by Commissioners 7-12-21

ELKHART COUNTY GOVERNMENT

2024 HOLIDAY SCHEDULE

The County Commissioners adopt a holiday schedule each year. Holidays are recognized as special days and normal office operations are suspended. New Employees may receive this benefit as soon as their employment begins.

Full time employees receive one (1) day's pay based on their regularly scheduled work hours for each holiday. Regular part time employees receive up to four (4) hours pay for each holiday. This is provided the employee works or is on an approved paid leave the scheduled day before and after the holiday. Employees who work on the holiday will receive any eligible holiday pay in addition to pay for their normal work day, or will be granted an additional day off in the same pay period.

Floating holidays allow employees to recognize varying holidays of significance to the individual. They may be taken at any time with approval of a supervisor. However, holidays, including floating holidays, may not count towards an employee's notice period.

New Year's Holiday	Monday, January 1
Martin Luther King, Jr. Day	Monday, January 15
Good Friday	Friday, March 29
Memorial Day	Monday, May 27
Independence Day	Thursday, July 4
Labor Day	Monday, September 2
Veteran's Day	Monday, November 11
Thanksgiving Holiday	Thursday, November 28 Friday, November 29
Christmas	Tuesday, December 24 Wednesday, December 25

11 Paid Holidays + 2 Floating Holiday