

DEVELOPMENTAL VARIANCE – QUESTIONNAIRE

NAME: _____ TAXCODE# _____

THE BOARD OF ZONING APPEALS IS HERE TO CAREFULLY CONSIDER YOUR REQUEST. TO THIS END, IT IS IMPORTANT THAT THE BOARD FULLY UNDERSTANDS THE SCOPE OF YOUR REQUEST. PLEASE COMPLETE THE QUESTIONNAIRE. IF A QUESTION DOES NOT APPLY TO YOUR REQUEST, INDICATE NA (NOT APPLICABLE).

1. What is the new construction and/or addition to be used for? (i.e.: garage, bedroom, sign, parking, etc.)

2. Will the construction and/or addition interfere with your well or septic system? _____
3. Is the parcel served by municipal services? _____ Water? _____ Sewer? _____
4. Is the request necessitated by the location of the existing or proposed well or septic system? If so, explain.

5. Will the new construction and/or addition block any light, air, vision, or access of adjacent property owners?
_____ Height of proposed and existing structures? _____
6. Will the new construction and/or addition interfere with any recorded easements? _____

7. Is there any other location on the site where the new construction and/or addition can take place to eliminate the need for the Variance? If not, explain why. _____

8. Are there structures or buildings on adjacent properties? If so, how close are they to your property lines? (On your site plan show the proximity to your expansion). _____

9. If the request is for a 7 to 1 depth to width ratio Variance, give the circumstances surrounding this configuration and how and when the parcel was created. _____

10. If the request is for a lot area, lot width, or a lot coverage Variance, can you meet the County Health Department regulations with regard to adequate space for a well and septic system? _____

11. If the request is for the total square footage of accessory structures to exceed the square footage of living area in your residence, explain the exact use of all existing and proposed accessory structures, the square footage of the existing and proposed accessory structures, and the square footage of living area in your residence.

12. If the proposed structure is to be for more than one use, give the percentage of space used for each use (ie: 30% agricultural and 70% domestic storage). _____

13. Is the request for a sign? _____ If so, give the size of proposed or existing signs. _____
Single or double faced? _____ Lighted? _____ Electronic? _____
Wall mounted or free standing? _____
14. If the request is for parking, give the number of existing parking spaces on site and the number of proposed new parking spaces? _____

15. If the request concerns an access easement:
- a. Is the easement recorded? _____ If yes, you are required to submit a copy of the recorded easement with your application.
 - b. Do you know if the easement serves more than one parcel? _____ How many? _____
Where are those parcels located? _____

 - c. Who owns the land under the easement? _____

 - d. Is there additional road frontage available to purchase so as to eliminate the easement?

16. If the request is for a Special Use Permit which includes a variance from a developmental standard, explain the need to vary the standard. _____

17. To the best of your knowledge has this property ever been involved in a previous Board of Zoning Appeals or Plan Commission action? _____ If so, describe when and the action taken: _____

18. Have you had any conversation with your neighbors regarding your proposal? _____

19. How will the Developmental Variance not be injurious to the public health, safety, morals or general welfare of the community? _____

20. How will the use and value of the area adjacent to the property included in the Developmental Variance not be affected in a substantially adverse manner? _____

21. How will the strict application of the terms of the Zoning Ordinance result in an unnecessary hardship in the use of the property? _____

22. Any additional information that you wish to provide the Board regarding the details of your proposed request?

NOTE: The staff recommends you review any deed restrictions and private subdivision covenants and restrictions recorded on the real estate.

THIS QUESTIONNAIRE **MUST** ACCOMPANY YOUR APPLICATION. IF THE APPLICATION DOES NOT INCLUDE THE COMPLETED QUESTIONNAIRE, IT WILL BE CONSIDERED INCOMPLETE AND THE STAFF WILL NOT ACCEPT THE APPLICATION.