

Elkhart County Planning & Development

Public Services Building | 4230 Elkhart Road, Goshen, Indiana 46526
Phone: 574-875-3335 | Fax: 574-875-3308
www.elkhartcountyindiana.com

BUILDING INSPECTION REQUESTS

It shall be the duty of the person doing the work authorized by a permit to notify the appropriate division that such work is ready for inspection. Also, access to and means for proper inspection shall be permitted by the owner or agent. If access is not possible on the date scheduled, re-inspection may not be on the following day unless at the convenience of the inspectors schedules.

INSPECTIONS and other REQUIREMENTS

Requests can be made 24 hours a day by calling (574) 875-3335. The Building Department office hours are 8:00 am - 5:00 pm on Monday and 8:00 am - 4:00 pm Tuesday - Friday. Inspections requested BEFORE 9:00 am Monday through Friday can usually be done the same day, however the Building Department reserves the right to have 48 hours from when the inspection request is made to when the inspection is done.

Your permit number and township are required when calling for inspection.

POSTING THE CONSTRUCTION SITE: All building sites must be posted in a way to identify the property without the Inspector exiting the vehicle. This could be done by placing a weatherproof board near the point of access to the building site with the Permit Number and lot number in a subdivision.

FOOTING INSPECTION: Prior to the pouring of the concrete, the excavation for the footing, the footing form, and the reinforcement (if any) shall require inspection.

FOUNDATION INSPECTION: After the forms have been removed. Water or Damp-proofing must be installed. Drainage system must be installed.

STRUCTURAL ROUGH-IN INSPECTION: Floor system, walls, partitions, and fire stops (siding and shingles may be in place). Stairways and bedroom windows must be in place. Plumbing, heating and electric rough-ins should be done.

PLUMBING INSPECTIONS: Water or air test is required for all underground or under floor sanitary lines and supply lines before floor is placed. Rough-in inspection must be done before walls are covered. Commercial building must comply with handicap standards for all bath fixtures. Water or air test is required for all rough plumbing of sanitary and supply lines.

SPRINKLER HYDRO-STAT TEST: Test to be ready at 200 lb. minimum pressure.

GAS LINE INSPECTION: Residential gas line inspections shall be called for after the pressure gauge has been in place for more than 24 hours and has held 15 pound per square inch for that 24 hours.

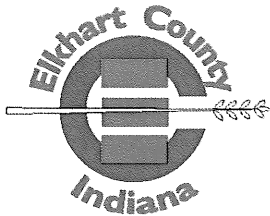
HEATING AND AIR CONDITIONING: Ductwork and chimney to be inspected before walls are covered. Final inspection to be made when system is ready for turn on with wiring, chimney and duct work connected.

ELECTRICAL INSPECTION: Service equipment and enclosures shall be open for inspection. Walls, ceilings, attics and/or floor systems containing wiring shall remain open and inspections must be made prior to installing insulation, wall-board, or otherwise covered in any way.

FINAL INSPECTIONS: After all work is completed, final inspections must be called in for all trades.

SWIMMING POOLS: Grounding and bonding inspection must be made before deck is covered. Final inspection shall be called for after fencing and gates have been erected.

IMPORTANT: Any discrepancies needing correction shall be re-inspected after previous corrections are made. All above inspections shall be called for at appropriate time; if items to be inspected are covered before inspection is made, removal of covering will be required. After final inspection of a new residential or commercial/industrial structure, a Certificate of Occupancy will be issued. The building or structure, or portion therefore, may not be used or occupied until the Certificate of Occupancy is issued.



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JOBSITE ACCESS and INSPECTION SEQUENCE

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It shall be the duty of the owner, contractor, or person requesting any inspections required by the Building Ordinance to provide a safe and unobstructed access into the structure with no special arrangements or appointments required. No ramps or ladders shall be permitted; temporary steps at a minimum must be provided into the structure. No work shall be done on any part of a building or structure or other project beyond the point indicated in each successive inspection with out first obtaining the approval of the Building Commissioner. Inspections are required in succession for the following construction categories:

<u>Construction</u>	<u>Required Inspections</u>
Structural	Footing Foundation Framing Final
Plumbing	Underground Rough-In Final
Mechanical	Gas Service Rough-In Final
Electrical	Temporary Service Underground Permanent Service Rough-In Final

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